ID	Category	Task Name	Start	Finish	Resource Names
1		**Maine Health Information Technology Plan**	**Tue 2/6/07**	**Thu 2/6/14**	
2		**OSC for HIT**	**Mon 2/22/10**	**Fri 5/7/10**	**Jim Leonard**
3	Governance	**Establish the Office of the State Coordinator for HIT**	**Tue 3/9/10**	**Mon 4/19/10**	**Phil Saucier,Trish Riley,Jim Leonard,I**
4	Governance	Executive order	Tue 3/9/10	Mon 4/19/10	Phil Saucier,Trish Riley
5	Governance	HHS Update	Tue 3/16/10	Fri 4/2/10	Trish Riley,Jim Leonard
6	Governance	**OSC Operations Plan**	**Tue 3/23/10**	**Fri 5/7/10**	**Jim Leonard**
7	Governance	**Staffing**	**Tue 3/23/10**	**Fri 5/7/10**	**Jim Leonard,Phil Saucier,Trish Riley**
8	Governance	**Finalize staffing plan for OSC**	**Tue 3/23/10**	**Mon 3/29/10**	**Jim Leonard,Phil Saucier,Trish Riley**
9	Governance	GOHPF Mtg	Tue 3/23/10	Mon 3/29/10	Phil Saucier,Trish Riley,Jim Leonard
10	Governance	**Approval to hire**	**Mon 3/29/10**	**Fri 5/7/10**	**Human Resources**
11	Governance	Justification and revenue plan to leadership	Mon 3/29/10	Fri 5/7/10	Phil Saucier,Jim Leonard
12	Governance	Positions posted on Me.Gov website	Mon 4/5/10	Fri 4/16/10	Jim Leonard,Human Resources
13	Governance	**Establish systems to manage financial and control compliance**	**Mon 2/22/10**	**Tue 4/13/10**	**Jim Leonard,Department of Financial Services**
14	Governance	Meet with state comptroller and establish reporting and systems	Tue 3/23/10	Tue 4/13/10	Jim Leonard,Department of Financial Services
15	Governance	Meet with ARRA Coordinator, establish systems	Mon 2/22/10	Mon 2/22/10	Jim Leonard,ARRA Coordinator,Department of Financial Services
16	Governance	**State HIE Reporting**	**Mon 8/10/09**	**Fri 1/31/14**	**OSC**
17	Governance	**State HIE ARRA Reporting**	**Thu 4/1/10**	**Fri 1/10/14**	**OSC**
18	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Thu 4/1/10	Fri 4/9/10	Jim Leonard,State ARRA Coordinator,Department of Financial Services
19	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Thu 7/1/10	Fri 7/9/10	Jim Leonard,State ARRA Coordinator,Department of Financial Services
20	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Fri 10/1/10	Fri 10/8/10	Jim Leonard,State ARRA Coordinator,Department of Financial Services
21	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 1/4/11	Tue 1/11/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
22	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Fri 4/1/11	Fri 4/8/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
23	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Fri 7/1/11	Fri 7/8/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
24	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 10/4/11	Tue 10/11/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
25	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 1/3/12	Tue 1/10/12	Jim Leonard,State ARRA Coordinator,Department of Financial Services
26	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 4/3/12	Tue 4/10/12	Jim Leonard,State ARRA Coordinator,Department of Financial Services
27	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 7/3/12	Tue 7/10/12	Jim Leonard,State ARRA Coordinator,Department of Financial Services
28	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Mon 10/1/12	Wed 10/10/12	Jim Leonard,State ARRA Coordinator,Department of Financial Services
29	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 1/1/13	Thu 1/10/13	Jim Leonard,State ARRA Coordinator,Department of Financial Services
30	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Mon 4/1/13	Wed 4/10/13	Jim Leonard,State ARRA Coordinator,Department of Financial Services
31	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 7/2/13	Wed 7/10/13	Jim Leonard,State ARRA Coordinator,Department of Financial Services
32	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 10/1/13	Thu 10/10/13	Jim Leonard,State ARRA Coordinator,Department of Financial Services
33	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Thu 1/2/14	Fri 1/10/14	Jim Leonard,State ARRA Coordinator,Department of Financial Services
34	Governance	**State HIT/HIE ONC Reporting**	**Thu 4/1/10**	**Fri 1/10/14**	**OSC**
35	Governance	**Financial Status Reports**	**Thu 4/1/10**	**Fri 1/10/14**	**Jim Leonard,State ARRA Coordinator,Department of Financial Services**
36	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Thu 4/1/10	Fri 4/9/10	Jim Leonard,State ARRA Coordinator,Department of Financial Services
37	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Thu 7/1/10	Fri 7/9/10	Jim Leonard,State ARRA Coordinator,Department of Financial Services
38	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Fri 10/1/10	Mon 10/11/10	Jim Leonard,State ARRA Coordinator,Department of Financial Services
39	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 1/4/11	Wed 1/12/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
40	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Fri 4/1/11	Mon 4/11/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
41	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Fri 7/1/11	Mon 7/11/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
42	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 10/4/11	Wed 10/12/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
43	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 1/3/12	Wed 1/11/12	Jim Leonard,State ARRA Coordinator,Department of Financial Services
44	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 4/3/12	Wed 4/11/12	Jim Leonard,State ARRA Coordinator,Department of Financial Services
45	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 7/3/12	Wed 7/11/12	Jim Leonard,State ARRA Coordinator,Department of Financial Services
46	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Mon 10/1/12	Tue 10/9/12	Jim Leonard,State ARRA Coordinator,Department of Financial Services
47	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 1/1/13	Wed 1/9/13	Jim Leonard,State ARRA Coordinator,Department of Financial Services
48	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Mon 4/1/13	Tue 4/9/13	Jim Leonard,State ARRA Coordinator,Department of Financial Services

ID	Category	Task Name	Start	Finish	Resource Names
49	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 7/2/13	Wed 7/10/13	Jim Leonard,State ARRA Coordinator,Department of Financial Services
50	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 10/1/13	Wed 10/9/13	Jim Leonard,State ARRA Coordinator,Department of Financial Services
51	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Thu 1/2/14	Fri 1/10/14	Jim Leonard,State ARRA Coordinator,Department of Financial Services
52	**Governance**	**Program Progress Reports**	**Thu 7/1/10**	**Fri 1/10/14**	**OSC**
53	Governance	Submit ONC Program Progress Reports Semi-Annually	Thu 7/1/10	Fri 7/9/10	Jim Leonard,State ARRA Coordinator,Department of Financial Services
54	Governance	Submit ONC Program Progress Reports Semi-Annually	Mon 1/3/11	Mon 1/10/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
55	Governance	Submit ONC Program Progress Reports Semi-Annually	Mon 7/4/11	Fri 7/8/11	Jim Leonard,State ARRA Coordinator,Department of Financial Services
56	Governance	Submit ONC Program Progress Reports Semi-Annually	Mon 1/2/12	Tue 1/10/12	Jim Leonard,State ARRA Coordinator,Department of Financial Services
57	Governance	Submit ONC Program Progress Reports Semi-Annually	Tue 7/2/13	Wed 7/10/13	Jim Leonard,State ARRA Coordinator,Department of Financial Services
58	Governance	Submit ONC Program Progress Reports Semi-Annually	Thu 1/2/14	Fri 1/10/14	Jim Leonard,State ARRA Coordinator,Department of Financial Services
59	**Governance**	**Justification for sole-source contracts**	**Mon 2/1/10**	**Fri 4/30/10**	**Jane Gregory,Dawn Gallagher,Thom Bradley,Phil Saucier,Jim Leonard**
60	**Governance**	**USM Coop Contract**	**Mon 2/1/10**	**Fri 4/2/10**	**Jane Gregory,Dawn Gallagher,Thom Bradley,Phil Saucier,Jim Leonard**
61	Governance	Attorney General Office reviews materials	Mon 2/1/10	Fri 2/5/10	Jane Gregory,Thom Bradley
62	Governance	Coordinate with Maine Care Program	Wed 3/17/10	Tue 3/23/10	Jim Leonard,Dawn Gallagher,Jane Gregory,Thom Bradley
63	Governance	Prepare case for review with Purchases	Tue 3/23/10	Fri 3/26/10	Jim Leonard,Dawn Gallagher,Jane Gregory,Thom Bradley
64	Governance	USM prepares justification on mutual benefit	Mon 3/22/10	Fri 4/2/10	Andy Coburn
65	Governance	Present to Purchases	Tue 3/23/10	Wed 3/31/10	Jane Gregory,Dawn Gallagher
66	Governance	Decision on sole source request	Tue 3/23/10	Wed 3/31/10	Maine Purchase Dept
67	**Governance**	**HIN Contract**	**Mon 2/1/10**	**Fri 4/30/10**	**Jane Gregory,Thom Bradley**
68	Governance	Attorney General Office reviews materials	Mon 2/1/10	Fri 4/30/10	Jane Gregory,Thom Bradley
69	Governance	Prepare information for rationale to Purchases	Mon 3/1/10	Fri 4/30/10	Jim Leonard,Jane Gregory,Thom Bradley,HIN Legal Counsel,Dev Culver,Alic
70	Governance	Discuss with HIN Exec Dir & attorney	Mon 3/1/10	Fri 4/30/10	Jim Leonard,Phil Saucier,Dev Culver,Jane Gregory,HIN Legal Counsel
71	Governance	Review with OSC Director	Mon 3/1/10	Fri 4/30/10	Jim Leonard,Phil Saucier,Jane Gregory,Thom Bradley
72	Governance	Present to Purchases for decision	Mon 3/29/10	Fri 4/30/10	Jim Leonard,Jane Gregory,Maine Purchase Dept
73	Governance	Purchases decides on sole-source request	Thu 4/1/10	Fri 4/30/10	Maine Purchase Dept
74	**Governance**	**Contract between State and HIN**	**Tue 3/9/10**	**Wed 6/30/10**	**Jim Leonard,Phil Saucier,Dev Culver,Jane Gregory,Thom Bradley,HIN E**
75	Governance	Finalize contractual scope of work to be completed by HIN	Mon 3/15/10	Tue 3/30/10	Dev Culver,Alice Chapin
76	Governance	HIN and State develop a SOW together	Tue 3/9/10	Fri 4/2/10	Jim Leonard,Phil Saucier,Dev Culver,Jane Gregory,Thom Bradley,HIN Board
77	Governance	Legal review by HIN	Tue 3/30/10	Fri 4/30/10	HIN Legal Counsel
78	Governance	Legal review by State	Mon 3/29/10	Fri 4/30/10	Jane Gregory,Thom Bradley
79	Governance	Purchases reviews contract	Mon 4/12/10	Fri 5/7/10	Maine Purchase Dept
80	Governance	Contract approval	Mon 4/12/10	Wed 6/30/10	Maine Purchase Dept
81	Governance	Finalize payment schedule for planning and operational phases	Mon 3/15/10	Tue 3/30/10	Dev Culver,Alice Chapin
82	Governance	Funds flow from State to HIN	Mon 4/12/10	Wed 6/30/10	Jim Leonard,Dev Culver,Alice Chapin,Maine Purchase Dept
83	Governance	Execute final contract	Tue 3/30/10	Fri 4/30/10	Dev Culver
84	**Governance**	**Establish and Coordinate Committees**	**Mon 1/4/10**	**Thu 1/2/14**	**OSC,HIN Team,HIN Board,Steering Committee,Stakeholders**
85	**Governance**	**Review purposes of OSC/HIN Committees**	**Mon 3/1/10**	**Fri 11/5/10**	**Steering Committee,HIN Board,HIN Team,OSC,Stakeholders**
86	Governance	Identify missions of each committee	Mon 3/1/10	Mon 4/19/10	Steering Committee,HIN Board,HIN Team,OSC,Stakeholders
87	Governance	Identify committees and operational activities to remain with HIN	Mon 3/1/10	Mon 4/19/10	Steering Committee,HIN Board,HIN Team,OSC,Stakeholders
88	Governance	Revise HIN by-laws as necessary	Mon 3/1/10	Fri 11/5/10	HIN Board
89	**Technical**	**OSC HIT and HIE Adoption and Implementation Committee**	**Mon 2/8/10**	**Thu 1/2/14**	**Jim Leonard,Phil Saucier,Dev Culver,Alice Chapin,Josh Cutler,Rod Prio**
90	Governance	Select committee members + Chair	Thu 4/1/10	Fri 4/30/10	Jim Leonard,Dev Culver,Shaun Alfreds
91	Governance	Coordinate with REC plan	Thu 4/1/10	Fri 5/28/10	Jim Leonard,Phil Saucier,Rod Prior,Shaun Alfreds,Alice Chapin
92	Governance	Monitor HIN Operations Plan to Expand Statewide	Thu 4/1/10	Thu 1/2/14	Jim Leonard,Phil Saucier,Rod Prior,Shaun Alfreds,Alice Chapin
93	Governance	Coordinate with Technology Committee	Thu 4/1/10	Mon 1/2/12	Jim Leonard,Phil Saucier,Rod Prior,Shaun Alfreds,Alice Chapin
94	Governance	Review adoption statistics monthly	Mon 4/5/10	Mon 1/2/12	Jim Leonard,Phil Saucier,Rod Prior,Shaun Alfreds,Alice Chapin
95	Governance	Review 2010 HIE/HIT Baseline Assessment	Thu 7/1/10	Tue 8/31/10	Jim Leonard,Phil Saucier,Rod Prior,Shaun Alfreds,Alice Chapin
96	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee

ID	Category	Task Name	Start	Finish	Resource Names
97	ivacy/Security	**OSC Privacy, Security and Regulatory Committee**	**Mon 1/4/10**	**Thu 1/2/14**	**Jim Leonard,Phil Saucier,Dev Culver,Jane Gregory,HIN Legal Counsel,H**
98	Governance	Select committee members + Chair	Mon 1/4/10	Fri 1/29/10	Phil Saucier,HIN Legal Counsel
99	Privacy/Security	Review legal and policy issues	Fri 1/15/10	Fri 3/12/10	Phil Saucier,HIN Legal Counsel
100	Privacy/Security	Recommendations from Legal Working Group Reviewed	Mon 4/19/10	Fri 5/28/10	Phil Saucier,HIN Legal Counsel
101	Privacy/Security	Extend analysis of privacy, security, and legal issues	Thu 4/1/10	Thu 9/30/10	Phil Saucier,HIN Legal Counsel
102	Privacy/Security	Prepare legislative changes if any for January session	Fri 10/1/10	Fri 12/31/10	Phil Saucier,HIN Legal Counsel
103	Privacy/Security	Legislative sponsor and presentation	Mon 1/3/11	Thu 3/31/11	Phil Saucier,HIN Legal Counsel
104	Privacy/Security	Legislative changes to healthcare laws	Tue 2/1/11	Mon 5/2/11	Phil Saucier,HIN Legal Counsel
105	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
106	**Workforce**	**OSC Workforce Committee**	**Mon 2/8/10**	**Thu 1/2/14**	**Mel Arsenault,Barbara Woodlee,Phil Saucier,Jim Leonard,UMF**
107	Workforce	Select committee members + Chair	Thu 4/1/10	Wed 5/12/10	Mel Arsenault,Barbara Woodlee,Phil Saucier,Jim Leonard
108	Workforce	Monthly Mtgs of Committee	Mon 5/3/10	Fri 12/31/10	Mel Arsenault,Barbara Woodlee,Phil Saucier,Jim Leonard
109	Workforce	Review workforce data	Mon 5/3/10	Wed 6/30/10	Mel Arsenault,Barbara Woodlee,Phil Saucier,Jim Leonard
110	Workforce	Outline workforce study domains	Mon 5/3/10	Fri 5/28/10	Mel Arsenault,Barbara Woodlee,Phil Saucier,Jim Leonard
111	Workforce	Develop RFP for Study	Wed 5/19/10	Tue 6/1/10	Mel Arsenault,Barbara Woodlee,Phil Saucier,Jim Leonard
112	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
113	**Consumer**	**OSC Consumer Committee**	**Mon 2/1/10**	**Thu 1/2/14**	**HIN Consumer Committee,Dev Culver,Jim Leonard**
114	Governance	Make decision on using existing HIN Consumer Committee	Mon 2/1/10	Wed 3/31/10	HIN Consumer Committee,Dev Culver,Jim Leonard
115	Consumer	Determine issues to be focused from LGW	Mon 2/15/10	Mon 5/31/10	HIN Consumer Committee,Dev Culver,Jim Leonard
116	Consumer	Coordinate with LWG	Mon 4/19/10	Fri 10/29/10	HIN Consumer Committee,Dev Culver,Jim Leonard
117	Consumer	Strategy to address privacy laws with legislation	Wed 9/1/10	Fri 12/31/10	HIN Consumer Committee,Dev Culver,Jim Leonard
118	Governance	Decide upon 2011 agenda	Wed 12/1/10	Fri 12/31/10	HIN Consumer Committee,Dev Culver,Jim Leonard
119	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
120	**Finance**	**OSC-HIN Financial Planning and Sustainability Committee**	**Mon 3/22/10**	**Mon 6/18/12**	**Jim Leonard,Phil Saucier,Dev Culver,Shaun Alfreds,Jane Gregory,Alice**
121	Finance	Select committee members + Chair	Mon 3/22/10	Mon 4/5/10	Jim Leonard,Dev Culver
122	Finance	Hire a meeting facilitator	Mon 3/22/10	Fri 5/28/10	Jim Leonard
123	Finance	Establish goals, timeline, meeting frequency	Mon 3/22/10	Mon 4/12/10	Sustainability Committee
124	Finance	Legal research into sustainability models	Mon 4/5/10	Wed 6/30/10	Jane Gregory,Thom Bradley
125	Finance	Review past work of HIN	Mon 4/5/10	Fri 4/30/10	Sustainability Committee
126	Finance	Review national models for sustainability	Mon 4/5/10	Wed 6/30/10	Sustainability Committee
127	Finance	RFP consultant for cost-benefit analysis	Mon 4/5/10	Wed 6/30/10	Jim Leonard,Phil Saucier,Dev Culver,Shaun Alfreds
128	Finance	Current Cost Benefit Analysis	Mon 5/3/10	Tue 8/31/10	Consultant TBD
129	Finance	Recommendations from committee	Wed 9/1/10	Fri 9/10/10	Sustainability Committee
130	Finance	Sustainability Strategy Session	Thu 9/30/10	Fri 10/29/10	Sustainability Committee
131	Finance	Report for legislature	Fri 10/1/10	Fri 10/29/10	Sustainability Committee
132	Finance	Secure legislative sponsor	Wed 9/1/10	Tue 11/30/10	Jim Leonard,Dev Culver
133	Finance	Present to legislature	Mon 1/3/11	Fri 4/29/11	Jim Leonard,Dev Culver
134	Finance	Legislation resulting in sustainability funding	Thu 3/31/11	Mon 6/18/12	
135	Finance	HIN Receives Funding to Sustain Operations	Thu 6/30/11	Mon 1/2/12	
136	**Quality**	**OSC Quality and Systems Improvement Committee**	**Mon 2/8/10**	**Thu 1/2/14**	**Lisa Letourneau,Rod Prior,Josh Cutler,Jim Leonard,Dev Culver,Shaun A**
137	Governance	Select committee members + Chair	Thu 4/1/10	Mon 5/31/10	Lisa Letourneau,Rod Prior,Josh Cutler,Jim Leonard,Dev Culver,Shaun Alfred
138	Governance	Coordinate with REC plan	Fri 4/30/10	Fri 12/31/10	Lisa Letourneau,Rod Prior,Josh Cutler,Jim Leonard,Dev Culver,Shaun Alfred
139	Quality	Review data on quality and performance in Maine	Thu 4/1/10	Wed 6/30/10	Lisa Letourneau,Rod Prior,Josh Cutler,Jim Leonard,Dev Culver,Shaun Alfred
140	Quality	Define opportunities for improving quality	Mon 5/3/10	Wed 6/30/10	Lisa Letourneau,Rod Prior,Josh Cutler,Jim Leonard,Dev Culver,Shaun Alfred
141	Quality	Engage systems in effort	Thu 4/1/10	Fri 12/31/10	Lisa Letourneau,Rod Prior,Josh Cutler,Jim Leonard,Dev Culver,Shaun Alfred
142	Governance	Review progress in 2010 and Develop course for 2011	Wed 12/1/10	Fri 12/31/10	Lisa Letourneau,Rod Prior,Josh Cutler,Jim Leonard,Dev Culver,Shaun Alfred
143	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
144	**Technical**	**OSC Technical Architechture**	**Mon 2/8/10**	**Thu 1/2/14**	**Jim Leonard,Jim Loprosky, OIT, Dick Thompson,Rod Prior, Maine Care**

ID	Category	Task Name	Start	Finish	Resource Names
145	Governance	Jim Laporosky (sp) chair	Tue 3/9/10	Fri 4/30/10	Jim Loprosky
146	Governance	Form committee	Tue 3/9/10	Fri 4/30/10	
147	Technical	Review state and HIN systems	Fri 4/30/10	Fri 7/30/10	
148	Technical	Assure compatibility between state systems and HIN	Mon 8/2/10	Fri 12/31/10	
149	Governance	Review of committee work and recommendations	Wed 12/1/10	Fri 12/31/10	
150	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
151	**Finance**	**Develop a Sustainable Business Plan Model for Maine HIE**	**Fri 1/15/10**	**Thu 1/2/14**	**Finance Committee**
152	Finance	HITSC reviews past recommendations from the HIE Stakeholder Group	Mon 4/5/10	Fri 5/28/10	Finance Committee
153	Finance	Plan in place by end of 2010	Fri 12/31/10	Fri 12/31/10	Finance Committee
154	Finance	Develop a comprehensive budget for OSC and HIN finalized for 2010-2	Fri 1/15/10	Fri 1/15/10	Finance Committee
155		**Loan Funds to Support Adoption and Implementation**	**Mon 3/1/10**	**Thu 1/2/14**	
156	**Finance**	**MEHAF Loan Fund**	**Thu 4/1/10**	**Fri 12/31/10**	**MEHAF ,Dev Culver,Jim Leonard**
157	Finance	Coordinate with MEHAF Executive Staff on $750K Loan Fund	Thu 4/1/10	Tue 8/31/10	MEHAF ,Dev Culver,Jim Leonard
158	Finance	MEHAF Loan Fund Plan Resolved	Mon 5/3/10	Tue 8/31/10	MEHAF ,Dev Culver,Jim Leonard
159	Finance	MEHAF Loan Fund Available	Tue 6/1/10	Fri 12/31/10	MEHAF ,Dev Culver,Jim Leonard
160	Finance	MEHAF, HIN, OSC Reviews Loan Fund Status	Wed 12/1/10	Fri 12/31/10	MEHAF ,Dev Culver,Jim Leonard
161	**Finance**	**$10 Million Loan Fund**	**Mon 3/1/10**	**Thu 1/2/14**	
162	Finance	$10 Million HIT Loan Bond Passes Legislature	Mon 3/1/10	Tue 6/1/10	
163	Finance	$10 Million HIT Loan Bond Approved by Voters	Tue 11/2/10	Tue 11/2/10	
164	Finance	$10 Million Loan Fund Available for HIT	Mon 1/3/11	Thu 1/2/14	
165		**Alignment of Plans**	**Fri 1/15/10**	**Thu 12/1/11**	
166	**Governance**	**Align State HIT and Maine Care Plans**	**Mon 2/1/10**	**Fri 12/31/10**	**OSC,Maine Care Team**
167	**Governance**	**Maine Care PAPD Coordination**	**Mon 2/1/10**	**Fri 12/31/10**	**OSC,Maine Care Team**
168	Governance	Weekly mtgs w/Rod to review Maine Care Plan	Mon 2/1/10	Fri 12/31/10	Jim Leonard,Rod Prior
169	**Technical**	**Administration of enhanced payment plan**	**Mon 3/8/10**	**Fri 12/31/10**	**Maine Care Team**
170	Technical	System modifications to track and administer provider paym	Mon 3/8/10	Fri 10/29/10	Maine Care Team
171	Technical	Operational system for payment of Medicaid providers	Fri 10/1/10	Fri 12/31/10	Maine Care Team
172	**Assessment**	**System "As Is" survey**	**Fri 1/15/10**	**Fri 4/30/10**	**OSC,Maine Care Team,Andy Coburn,Catherine McQuire**
173	Assessment	Muskie School design survey	Fri 1/15/10	Fri 1/15/10	USM Muskie Team
174	Assessment	Implement Survey	Fri 1/15/10	Fri 1/15/10	USM Muskie Team
175	Assessment	Multistakeholder meeting with input by PHOs and Primary Care Ass	Thu 4/1/10	Fri 4/30/10	USM Muskie Team,Maine Care Team,OSC
176	**Governance**	**Maine Care Future State Vision**	**Mon 3/1/10**	**Fri 12/31/10**	**Maine Care Team**
177	Governance	Weekly mtg with Maine Care team	Mon 3/1/10	Thu 4/29/10	OSC,Maine Care Team
178	Governance	Develop 2011 plan in Maine Care Planning Group	Wed 12/1/10	Fri 12/31/10	OSC,Maine Care Team
179	**Governance**	**Align Public Health Programs with State HIT**	**Mon 3/1/10**	**Thu 12/1/11**	**OSC,ME CDC**
180	Governance	Coordinate with Family Health and Immunization Programs	Thu 4/1/10	Fri 12/31/10	OSC,ME CDC
181	Governance	Coordinate with OIT on PH Systems Connecting with HIN	Mon 3/1/10	Fri 12/31/10	OSC,ME CDC
182	Governance	Coordinate on CHIPRA Grant	Tue 6/1/10	Thu 12/1/11	Jim Leonard,Andy Coburn,Rod Prior,Maine CDC
183	Quality	Establish Quality Goals	Thu 4/1/10	Wed 6/30/10	OSC,ME CDC
184	**Assessment**	**Statewide HIT assessment**	**Fri 1/15/10**	**Fri 12/31/10**	
185	Assessment	Design Study with USM and Maine Care	Wed 2/10/10	Wed 3/31/10	USM Muskie Team,OSC,Maine Care Team
186	Assessment	Approved framework	Fri 1/15/10	Fri 1/29/10	USM Muskie Team,OSC,Maine Care Team
187	Assessment	100% of Provider Community Surveyed	Mon 3/22/10	Fri 12/31/10	USM Muskie Team
188	Assessment	MU Assessed	Mon 3/22/10	Fri 12/31/10	USM Muskie Team
189	Assessment	implement survey through PHO and other channels	Mon 4/5/10	Mon 5/31/10	USM Muskie Team
190	Assessment	Compile preliminary results	Tue 6/1/10	Wed 6/30/10	USM Muskie Team
191	Assessment	Results inform IAPD, REC, and HIT Plans	Mon 7/5/10	Tue 8/31/10	Maine Care Team
192	Assessment	Coordinate and share results with REC	Mon 7/5/10	Tue 8/31/10	USM Muskie Team,Deloitte Consulting,Maine Care Team,HIN Team,Jim Leo

ID	Category	Task Name	Start	Finish	Resource Names
193	**Assessment**	**GIS Map of Providers + Systems**	**Fri 1/15/10**	**Fri 12/31/10**	
194	Assessment	Coordinate activity with ConnectMe Broadband Project	Tue 6/1/10	Tue 8/31/10	OSC
195	Assessment	Develop plan with Maine Care Team	Fri 1/15/10	Fri 1/15/10	OSC,Maine Care Team
196	Assessment	Coordinate and Share Assessment Results with REC	Thu 7/1/10	Fri 12/31/10	OSC,Maine Care Team
197	Assessment	GIS tracking of data	Fri 1/15/10	Fri 1/15/10	OSC,ConnectMe
198	**Assessment**	**HIE/HIT Evaluation**	**Mon 3/29/10**	**Wed 8/24/11**	**OSC,Dev Culver,Shaun Alfreds,Rod Prior**
199	**Assessment**	**AS IS Assessment Completed**	**Mon 3/29/10**	**Wed 8/24/11**	**OSC,Dev Culver,Shaun Alfreds,Rod Prior**
200	**Assessment**	**Baseline measures established**	**Mon 3/29/10**	**Wed 6/30/10**	**OSC,Dev Culver,Shaun Alfreds,Rod Prior**
201	Assessment	HIT Infrastructure detailed and enumerated	Mon 3/29/10	Wed 6/30/10	OSC,Dev Culver,Shaun Alfreds,Rod Prior
202	**Assessment**	**Year 1 Assessment**	**Thu 4/1/10**	**Wed 8/24/11**	
203	Assessment	% of Users Aligned to MU Phase 1(Yr 1)	Thu 4/1/10	Wed 8/24/11	
204	Assessment	% of ME Hospitals Participating in HIN (Yr1)	Thu 4/1/10	Wed 8/24/11	
205	Assessment	% of Priority Provider Population Connected to HIN	Thu 4/1/10	Wed 8/24/11	
206	**Governance**	**Coordination with other programs**	**Mon 8/10/09**	**Wed 1/16/13**	**OSC**
207	**Governance**	**ARRA Broadband**	**Mon 8/10/09**	**Fri 12/31/10**	**Jim Leonard,Phil Lindley**
208	**Governance**	**Coordinate with ConnectMe Authority**	**Mon 8/10/09**	**Fri 12/31/10**	**Phil Lindley,Jim Leonard**
209	Governance	Participate with ConnectMe on planning functions	Mon 8/10/09	Fri 12/31/10	Phil Lindley
210	Assessment	GIS mapping of practices	Mon 6/14/10	Wed 9/1/10	Phil Lindley,Jim Leonard
211	Governance	Develop 2011 plan in SC	Wed 12/1/10	Wed 12/22/10	Phil Lindley,Jim Leonard,Steering Committee
212	**Governance**	**Telemedicine**	**Mon 2/8/10**	**Fri 7/22/11**	**Jim Leonard,Charles Dwyer**
213	Governance	Coordinate with Office of rural health	Mon 3/1/10	Fri 7/22/11	Jim Leonard,Charles Dwyer
214	Governance	Director presents at SC	Thu 3/11/10	Thu 3/11/10	Charles Dwyer
215	Privacy/Security	Monitor Telemedicine Group for opportunities	Mon 2/8/10	Mon 1/3/11	Jim Leonard
216	Governance	OSC Director participates with Telemedicine Group	Mon 2/8/10	Fri 12/31/10	Jim Leonard
217	Governance	Develop plans for 2011through SC	Wed 12/1/10	Fri 12/31/10	Steering Committee
218	**Workforce**	**Workforce Development**	**Fri 1/15/10**	**Wed 1/16/13**	**Workforce Committee**
219	**Workforce**	**UMF committee**	**Thu 4/1/10**	**Wed 9/1/10**	**Workforce Committee**
220	Workforce	Baccalaureate track with HIT Focus	Thu 4/1/10	Wed 9/1/10	Workforce Committee
221	**Workforce**	**KVC Planning**	**Fri 1/15/10**	**Tue 5/18/10**	**Barbara Woodlee,Jim Leonard,Phil Saucier**
222	Workforce	KCC offers HIT Courses	Fri 1/15/10	Tue 5/18/10	Workforce Committee
223	**Workforce**	**Workforce Capacity Study**	**Fri 1/15/10**	**Wed 1/16/13**	**Department of Labor,Barbara Woodlee,Jim Leonard,Phil Saucier,Stakeh**
224	Workforce	Estimate the HIT workforce needs in the state	Mon 5/3/10	Mon 1/31/11	Workforce Committee
225	Workforce	Develop programs with Dept. of labor	Fri 1/15/10	Wed 1/16/13	Workforce Committee
226	**Governance**	**Coordinate with Prescription Monitoring Program (PMP)**	**Thu 4/1/10**	**Wed 6/30/10**	**Dev Culver,Shaun Alfreds,OSC,Maine Care Team**
227	Finance	HIN and State Explore PMP Partnership	Thu 4/1/10	Wed 6/30/10	Dev Culver,Shaun Alfreds,OSC,Maine Care Team
228	Privacy/Security	Security and Privacy Laws Examined for PMP	Thu 4/1/10	Mon 5/17/10	HIN Legal Counsel,Jane Gregory
229	**Governance**	**REC Coordination Between OSC and HIN**	**Mon 2/1/10**	**Fri 12/31/10**	**Dev Culver,Shaun Alfreds,Alice Chapin,OSC,Maine Care Team**
230	Governance	Weekly coordinating meetings to measure progress and plan	Mon 4/5/10	Fri 12/31/10	Dev Culver,Shaun Alfreds,Alice Chapin,OSC,Maine Care Team
231	Governance	Relationship to Maine Care PAPD and IAPD	Thu 4/1/10	Fri 12/31/10	Dev Culver,Shaun Alfreds,Alice Chapin,OSC,Maine Care Team
232	Governance	Participate in the New England Collaborative	Thu 4/1/10	Wed 6/30/10	Dev Culver,Shaun Alfreds,Alice Chapin,OSC,Maine Care Team
233	Governance	Incorporate As Is Analysis into Planning	Fri 7/2/10	Wed 9/1/10	Dev Culver,Shaun Alfreds,Alice Chapin,OSC,Maine Care Team
234	Operations	identify wholesale technical resources	Mon 2/1/10	Fri 4/30/10	Dev Culver,Shaun Alfreds,Alice Chapin,HIN Board
235	Operations	Identify retail technical resources	Mon 2/1/10	Fri 4/30/10	Dev Culver,Shaun Alfreds,Alice Chapin,HIN Board
236	Operations	Contract with resources	Mon 2/1/10	Fri 12/31/10	HIN Board,Dev Culver
237	Governance	Develop 2011 plan	Wed 12/1/10	Thu 12/16/10	HIN Board,Dev Culver,OSC,Maine Care Team
238	**Governance**	**Strategic Planning**	**Mon 2/8/10**	**Fri 1/31/14**	
239	**Governance**	**Finalization of 2010 HIT Strategic Plan**	**Mon 3/8/10**	**Fri 4/23/10**	
240	Governance	Incorporate feedback from ONC into plan	Mon 3/8/10	Fri 3/19/10	Jim Leonard,Phil Saucier,Dev Culver,Shaun Alfreds,Alice Chapin

ID	Category	Task Name	Start	Finish	Resource Names
241	Governance	Discuss finalization of plan with SC	Thu 3/11/10	Thu 3/11/10	Jim Leonard,Dev Culver,Shaun Alfreds
242	Governance	Distribute plan for feedback to stakeholder groups	Tue 3/23/10	Fri 3/26/10	Jim Leonard,Shaun Alfreds
243	Governance	Feedback from stakeholder groups on plan	Tue 3/23/10	Fri 4/16/10	OSC,Steering Committee,Stakeholders,Dev Culver,Shaun Alfreds
244	Governance	Adjustments to plan from feedback from ONC	Mon 3/29/10	Fri 4/23/10	
245	Governance	Adjustments to plan from stakeholder feedback	Tue 3/23/10	Fri 4/16/10	
246	Governance	ONC approved strategic plan	Mon 3/29/10	Fri 4/23/10	
247	**Governance**	**Annual Review of Strategic Plans**	**Wed 12/1/10**	**Fri 1/31/14**	**Stakeholders,Steering Committee,Jim Leonard,Dev Culver**
248	Governance	2011 Update Strategic Plan	Wed 12/1/10	Mon 1/31/11	Stakeholders,Steering Committee,Jim Leonard,Dev Culver
249	Governance	2012 Update Strategic Plan	Thu 12/1/11	Tue 1/31/12	Stakeholders,Steering Committee,Jim Leonard,Dev Culver
250	Governance	2013 Update Strategic Plan	Mon 12/3/12	Thu 1/31/13	Stakeholders,Steering Committee,Jim Leonard,Dev Culver
251	Governance	2014 Update Strategic Plan	Mon 12/2/13	Fri 1/31/14	Stakeholders,Steering Committee,Jim Leonard,Dev Culver
252	**Governance**	**Strategic Plan Informs State Health Plan**	**Thu 4/1/10**	**Fri 7/30/10**	
253	Governance	Strategic Plan used to Inform HIT Section of SHP	Thu 4/1/10	Wed 6/30/10	OSC
254	Governance	Assessment Planning Informs SHP	Thu 4/1/10	Wed 6/30/10	OSC
255	Governance	Steering Committee Reviews DRAFT HIT SHP Section	Tue 6/1/10	Thu 6/10/10	OSC,Steering Committee,Stakeholders
256	Governance	Finalized HIT Section of SHP	Wed 6/30/10	Fri 7/30/10	OSC
257	**Governance**	**State HIE/HIT Meetings**	**Mon 2/8/10**	**Thu 1/2/14**	
258	Governance	Maine Medical Association Quality Mtg	Wed 5/19/10	Wed 5/19/10	OSC
259	Governance	MHA, MMA, MOA Annual Quality Mtg	Thu 6/10/10	Thu 6/10/10	OSC
260	Governance	HIN Board Meetings	Mon 2/8/10	Thu 1/2/14	OSC
261	Governance	OSCHIT Steering Committee Mtgs	Mon 2/8/10	Thu 1/2/14	OSC
262	Governance	Quality Counts Annual Mtg	Fri 4/16/10	Fri 4/16/10	OSC
263	**Governance**	**Annual OSC Mtg**	**Fri 7/2/10**	**Tue 3/29/11**	
264	Governance	OSC Annual Mtg Planning	Fri 7/2/10	Fri 10/29/10	OSC,Steering Committee,Stakeholders
265	Governance	OSC Mtg planned	Mon 11/1/10	Wed 12/1/10	OSC,Steering Committee,Stakeholders
266	Governance	OSC Mtg Held	Wed 12/1/10	Tue 3/29/11	OSC,Steering Committee,Stakeholders
267	**Governance**	**State OSC and ONC Coordination**	**Mon 1/4/10**	**Thu 1/2/14**	
268	Governance	Bi-weekly mtgs with ONC Project Officer	Thu 2/25/10	Fri 12/31/10	Jim Leonard,ONC Project Officer
269	Governance	Establish future schedule	Wed 12/1/10	Fri 12/31/10	Jim Leonard,ONC Project Officer
270	Governance	Required Mtgs with ONC	Mon 2/8/10	Thu 1/2/14	Jim Leonard,ONC Project Officer
271	**Governance**	**Expand HIN Operation to Meet ONC Award Deliverables**	**Mon 3/1/10**	**Wed 6/30/10**	**HIN Team**
272	Governance	Recruit and Hire Additional Staff	Mon 3/1/10	Wed 6/30/10	Dev Culver
273	Governance	Expand Office and Admin Capacity	Mon 3/1/10	Fri 4/30/10	Dev Culver,Alice Chapin,Dawkins
274	**Technical**	**Deployment Schedule for Statewide Implementation**	**Mon 1/4/10**	**Tue 12/31/13**	
275	Technical	79 Percent of hospital beds in exchange	Mon 1/4/10	Fri 12/31/10	HIN Team
276	Technical	90 percent of hospital beds in exchange	Mon 1/3/11	Fri 12/30/11	HIN Team
277	Technical	95 percent of hospital beds in exchange	Mon 1/2/12	Mon 12/31/12	HIN Team
278	Technical	99 percent of hospital beds in exchange	Wed 1/2/13	Tue 12/31/13	HIN Team
279	Technical	100 percent of hospital beds in exchange	Fri 1/15/10	Mon 10/18/10	HIN Team
280	**Technical**	**2010 Hospital implementations**	**Thu 4/1/10**	**Fri 12/31/10**	
281	Technical	Waldo Hospital	Thu 4/1/10	Fri 12/31/10	HIN Team
282	Technical	St. Josephs Hospital	Thu 4/1/10	Fri 12/31/10	HIN Team
283	Technical	Southern Maine Medical Center	Thu 4/1/10	Fri 12/31/10	HIN Team
284	Technical	Mercy Hospital	Thu 4/1/10	Fri 12/31/10	HIN Team
285	Technical	St. Mary's Hospital	Thu 4/1/10	Fri 12/31/10	HIN Team
286	Technical	Penobscot Bay Hospital	Thu 4/1/10	Fri 12/31/10	HIN Team
287	Technical	Mid-Coast Hospital	Thu 4/1/10	Fri 12/31/10	HIN Team
288	**Technical**	**2011 Hospital implementations**	**Mon 1/3/11**	**Fri 12/30/11**	

ID	Category	Task Name	Start	Finish	Resource Names
289	Technical	Cary Hospital	Mon 1/3/11	Fri 12/30/11	HIN Team
290	Technical	Redington Hospital	Mon 1/3/11	Fri 12/30/11	HIN Team
291	Technical	Fairview Hospital	Mon 1/3/11	Fri 12/30/11	HIN Team
292	Technical	Maine Coast Hospital	Mon 1/3/11	Fri 12/30/11	HIN Team
293	**Technical**	**2012 Hospital implementations**	**Fri 1/15/10**	**Thu 1/10/13**	
294	Technical	York Hospital	Fri 1/13/12	Thu 1/10/13	HIN Team
295	Technical	Northern Maine Medical Center Hospital	Fri 1/14/11	Thu 1/12/12	HIN Team
296	Technical	H.D. Goodall Hospital	Fri 1/15/10	Thu 1/13/11	HIN Team
297	**Technical**	**2013 Hospital implementations**	**Thu 1/3/13**	**Tue 12/31/13**	
298	Technical	Houlton Hospital	Thu 1/3/13	Tue 12/31/13	HIN Team
299	Technical	Mayo Hospital	Thu 1/3/13	Tue 12/31/13	HIN Team
300	Technical	Down East Hospital	Thu 1/3/13	Tue 12/31/13	HIN Team
301	Technical	Mt. Desert Hospital	Thu 1/3/13	Tue 12/31/13	HIN Team
302	**Technical**	**2014 Hospital implementations**	**Thu 1/3/13**	**Tue 12/31/13**	
303	Technical	Calais Hospital	Thu 1/3/13	Tue 12/31/13	HIN Team
304	Technical	Millinocket Hospital	Thu 1/3/13	Tue 12/31/13	HIN Team
305	Technical	Pen Valley Hospital	Thu 1/3/13	Tue 12/31/13	HIN Team
306	**Technical**	**Federally Qualified Health Centers Implementations**	**Mon 1/3/11**	**Fri 12/30/11**	
307	**Technical**	**2011 FQHC Implementation Schedule**	**Mon 1/3/11**	**Fri 12/30/11**	**HIN Team**
308	Technical	Bucksport Regional Health Center	Mon 1/3/11	Fri 12/30/11	HIN Team
309	Technical	Community Clinical Services	Mon 1/3/11	Fri 12/30/11	HIN Team
310	Technical	DFD Russel Medical Ctr (3 sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
311	Technical	East Grand Health Center	Mon 1/3/11	Fri 12/30/11	HIN Team
312	Technical	Eastport Health Center (3 Sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
313	Technical	Fish River Rural Health Center (2 sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
314	Technical	Harrington Family Health Center	Mon 1/3/11	Fri 12/30/11	HIN Team
315	Technical	Health Access Network (4 Sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
316	Technical	Islands Community Medical Center	Mon 1/3/11	Fri 12/30/11	HIN Team
317	Technical	Katahdin Valley Health Center (4 Sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
318	Technical	Penobscot Community Health Center (5 Sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
319	Technical	Pines Health Center (4 Sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
320	Technical	Regional Medical Center at Lubec (2 Sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
321	Technical	Sacopee Valley Health Center	Mon 1/3/11	Fri 12/30/11	HIN Team
322	Technical	Sebasticook Family Doctors (6 Sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
323	Technical	St. Croix Regional Health Center (2 Sites)	Mon 1/3/11	Fri 12/30/11	HIN Team
324	Technical	York County Community Health Center	Mon 1/3/11	Fri 12/30/11	HIN Team
325	**Technical**	**2012 FQHC Implementation Schedule**	**Tue 1/3/12**	**Fri 12/28/12**	**HIN Team**
326	Technical	Health Reach Community Health Centers (11 Sites)	Tue 1/3/12	Fri 12/28/12	HIN Team
327	Technical	City of Portland Health Center	Tue 1/3/12	Fri 12/28/12	HIN Team
328	**Technical**	**Large Affiliated Practices Implementation Schedule**	**Mon 1/4/10**	**Mon 12/31/12**	
329	**Technical**	**2010 Large Affiliated Practices Implementation Schedule**	**Mon 1/4/10**	**Fri 12/31/10**	**HIN Team**
330	Technical	Martins Point (Demo Phase)	Mon 1/4/10	Fri 12/31/10	HIN Team
331	Technical	Intermed	Mon 1/4/10	Fri 12/31/10	HIN Team
332	**Technical**	**2011 Large Affiliated Practices Implementation Schedule**	**Fri 1/15/10**	**Thu 1/12/12**	**HIN Team**
333	Technical	Prime Care	Fri 1/14/11	Thu 1/12/12	HIN Team
334	Technical	Bowdoin Medical Group	Fri 1/15/10	Thu 1/13/11	HIN Team
335	**Technical**	**2012 Large Affiliated Practices Implementation Schedule**	**Mon 1/2/12**	**Mon 12/31/12**	**HIN Team**
336	Technical	Central Maine Heart Associates	Mon 1/2/12	Mon 12/31/12	HIN Team

ID	Category	Task Name	Start	Finish	Resource Names
337	Technical	Central Maine Heart Internal Medicine	Mon 1/2/12	Mon 12/31/12	HIN Team
338	Technical	Central Maine Pediatrics	Mon 1/2/12	Mon 12/31/12	HIN Team
339	Technical	Central Maine OB/GYN	Mon 1/2/12	Mon 12/31/12	HIN Team
340	Technical	Northeast Cardiology Associates	Mon 1/2/12	Mon 12/31/12	HIN Team
341	Technical	Norumbega Medical Associates	Mon 1/2/12	Mon 12/31/12	HIN Team
342	Technical	Sunbury Medical Associates	Mon 1/2/12	Mon 12/31/12	HIN Team
343		**HIN Scope of Work**	**Tue 2/6/07**	**Thu 2/6/14**	
344	**Operations**	**Finalize Demo Phase Evaluation**	**Mon 2/8/10**	**Fri 12/31/10**	
345	Operations	Review findings with TPPAC, HIN Board	Mon 2/8/10	Fri 12/31/10	HIN Team
346	Operations	Finalize recommendations for exchange modifications	Mon 2/8/10	Fri 12/31/10	HIN Team
347	Operations	Identify milestones for statewide expansion plan	Mon 2/8/10	Fri 12/31/10	HIN Team
348	**Governance**	**HIE (HIN) Governance**	**Mon 5/7/07**	**Mon 1/20/14**	
349	**Governance**	**HIN Board of Directors**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Board**
350	Governance	Oversee the mission and operation of HIN	Mon 2/8/10	Thu 1/2/14	HIN Board
351	Governance	Continue to serve as State Designated Entity	Mon 2/8/10	Thu 1/2/14	HIN Board
352	Governance	Operate as contractor and partner with OSC	Mon 2/8/10	Thu 1/2/14	HIN Board
353	Governance	Manages HIE support for MU	Mon 2/8/10	Thu 1/2/14	HIN Board
354	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
355	**Governance**	**HIN Finance Committee**	**Mon 5/7/07**	**Mon 1/20/14**	**HIN Board,HIN Finance Committee**
356	Governance	Responsible for reporting finances to HIN Board	Mon 2/8/10	Fri 1/20/12	HIN Board,HIN Finance Committee
357	Governance	Responsible for managing HIN's financial policies	Mon 2/8/10	Mon 1/20/14	HIN Board,HIN Finance Committee
358	Governance	Assist the CEO in developing annual budgets	Mon 2/8/10	Mon 1/20/14	HIN Board,HIN Finance Committee
359	Governance	Review HIN's financial statements	Mon 2/8/10	Thu 1/2/14	HIN Board,HIN Finance Committee
360	Governance	Address the budget requirements for the statewide HIE	Mon 2/8/10	Thu 1/2/14	Sustainability Committee,HIN Finance Committee
361	Governance	Develop a sustainability plan for long term financing	Mon 5/7/07	Thu 3/31/11	HIN Finance Committee,Sustainability Committee
362	Governance	Coordinate HIE funding w/ other ARRA funding	Mon 2/8/10	Thu 1/2/14	HIN Board,HIN Finance Committee
363	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
364	**Governance**	**HIN Consumer Advisory Committee**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Consumer Advisory Committee,HIN Board**
365	Governance	Review and advise on all policies and procedures	Mon 2/8/10	Thu 1/2/14	HIN Consumer Advisory Committee,HIN Board
366	Governance	Coordinate with OSC Committee	Mon 2/8/10	Thu 1/2/14	HIN Consumer Advisory Committee,HIN Board
367	Governance	Support the harmonization of state and federal law	Mon 2/8/10	Thu 1/2/14	HIN Consumer Advisory Committee,HIN Board
368	Governance	Assist with draft legislative recommendations as needed	Mon 2/8/10	Thu 1/2/14	HIN Consumer Advisory Committee,HIN Board
369	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
370	**Technical**	**HIN Technical Professional Practice Activity Committee**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN TPPAC Members**
371	Technical	Serve as the technical advisory body to the HIN CEO and Board	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members
372	Technical	Develop annual SOW and objectives	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,HIN Board
373	Technical	Collaborate with OSC TA Committee	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC HIT and Adoption Committee
374	Technical	Assure compatibility between state systems and HIN	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
375	Governance	Annually review/revise committee work	Mon 2/8/10	Thu 1/2/14	HIN TPPAC Members,OSC Technical Committee
376	**Technical**	**Develop an implementation plan**	**Tue 2/6/07**	**Thu 2/6/14**	**HIN Team**
377	**Technical**	**Work closely with the vendors and participating providers**	**Tue 2/6/07**	**Fri 12/31/10**	**HIN Team**
378		Develop a detailed action plan for evaluating the current Demonstra	Mon 2/8/10	Wed 9/1/10	HIN Team
379	Technical	Planning for expansion to a statewide system	Tue 2/6/07	Fri 12/31/10	HIN Team
380		Identify milestones for implementation schedule	Mon 2/8/10	Fri 12/31/10	HIN Team
381	**Technical**	**Implement Risk Management**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Team**
382	Technical	Use existing HIN risk management system	Mon 2/8/10	Thu 1/2/14	HIN Team
383	Technical	Identify risks and follow communication protocols	Mon 2/8/10	Thu 1/2/14	HIN Team
384		Implement and monitor solutions	Mon 2/8/10	Thu 1/2/14	

ID	Category	Task Name	Start	Finish	Resource Names
385	**Technical**	**Monitor all HIE standards and certification requirements**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Team**
386	Technical	Participate in national committees and work groups	Mon 2/8/10	Thu 1/2/14	HIN Team
387	Technical	Monitor all national work and proposed regulations	Mon 2/8/10	Thu 1/2/14	HIN Team
388	Technical	Require compliance by all vendors and participants	Mon 2/8/10	Thu 1/2/14	HIN Team
389	**Technical**	**Develop a deployment schedule for statewide implementation**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Team**
390	Technical	Coordinate implementation schedule with business plan milestones	Mon 2/8/10	Thu 1/2/14	HIN Team
391	Technical	Develop a marketing plan	Mon 2/8/10	Thu 1/2/14	HIN Team
392	**Technical**	**Modify existing procedure manual for data security**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Team**
393	Technical	Update manual with new regulations and recommendations	Mon 2/8/10	Thu 1/2/14	HIN Team
394	Technical	Share the manual with TPPAC for review and comment	Mon 2/8/10	Thu 1/2/14	HIN Team
395	Technical	Conduct regular reviews of the procedure manual	Mon 2/8/10	Thu 1/2/14	HIN Team
396	**Technical**	**Finalize procedures for inter-operability compliance**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Team**
397	Technical	Identify and contact EHR vendors in Maine	Mon 2/8/10	Thu 1/2/14	HIN Team
398	Technical	Finalize the procedures for guaranteeing connectivity	Mon 2/8/10	Thu 1/2/14	HIN Team
399	Technical	Share the inter-operability plan with the TPPAC	Mon 2/8/10	Thu 1/2/14	HIN Team
400	Technical	Update plan annually	Mon 1/3/11	Thu 1/2/14	HIN Team
401	**Technical**	**Develop a meaningful user certification plan**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Team**
402	Technical	Support the certification process with REC	Mon 2/8/10	Thu 1/2/14	HIN Team
403	Technical	Identify the role for HIN to support the meaningful use	Mon 2/8/10	Thu 1/2/14	HIN Team
404	Technical	Communicate the proposed HIN role to the Maine health care comm	Fri 10/1/10	Mon 12/31/12	HIN Team
405	**Technical**	**Develop a statewide HIE solution plan to incorporate non-EHR prov**	**Tue 6/1/10**	**Thu 1/2/14**	**HIN Team**
406	Technical	Coordinate with results of assessment for implentation schedule	Tue 6/1/10	Thu 1/2/14	HIN Team
407	Technical	Explore options for connectivity	Tue 6/1/10	Thu 1/2/14	HIN Team
408	**Technical**	**Apply for HIE Certification when available**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Team**
409	Technical	Continue to monitor the HIE certification requirements	Mon 2/8/10	Thu 1/2/14	HIN Team
410	Technical	Evaluate HIN readiness	Mon 2/8/10	Thu 1/2/14	HIN Team
411	Technical	Involve vendors in preparing application	Mon 2/8/10	Thu 1/2/14	HIN Team
412	**Operations**	**Implement a statewide plan for new user participation**	**Mon 2/8/10**	**Thu 1/2/14**	**HIN Team**
413	Operations	Implement any modifications identified in Demo Phase	Mon 2/8/10	Thu 1/2/14	HIN Team
414	Operations	Negotiate operational contracts with all vendors	Thu 4/1/10	Fri 12/31/10	HIN Team
415	**Operations**	**Develop a plan for quality reporting**	**Thu 4/1/10**	**Mon 12/30/13**	**HIN Team**
416	Operations	Identify HINs role in Quality Reporting	Thu 4/1/10	Mon 12/30/13	HIN Team
417	Operations	Address provisions of data use in existing BA's	Thu 4/1/10	Mon 12/30/13	HIN Team
418	Operations	Compare required quality data set to HIN data	Thu 4/1/10	Mon 12/30/13	HIN Team
419	Operations	Develop recommendations for data collection	Thu 4/1/10	Mon 12/30/13	HIN Team
420	**Operations**	**Deploy HIN Clinical Data Exchange Statewide**	**Thu 4/1/10**	**Tue 12/31/13**	**HIN Team**
421	Operations	Renew Participation Agreements	Thu 4/1/10	Mon 12/30/13	HIN Team
422	Operations	Identify modifications required for the transition to operational	Thu 4/1/10	Mon 12/30/13	HIN Team
423	Technical	Identify interface requirements	Thu 4/1/10	Mon 12/30/13	HIN Team
424	Technical	Conduct mapping of data content	Thu 4/1/10	Mon 12/30/13	HIN Team
425	Operations	Implement interfaces	Thu 4/1/10	Mon 12/30/13	HIN Team
426	Operations	Set up end users	Thu 4/1/10	Mon 12/30/13	HIN Team
427	Operations	Conduct training including security & privacy procedures	Fri 10/1/10	Tue 12/31/13	HIN Team
428	Operations	Conduct test run	Wed 12/1/10	Tue 12/31/13	HIN Team
429	**Technical**	**Coordinate HIN connectivity with Maine Care**	**Mon 3/1/10**	**Thu 2/6/14**	**HIN Team**
430	Technical	Identify functionality and interface requirements	Mon 3/1/10	Thu 2/6/14	HIN Team
431	Technical	Address feasibility of reporting RX data directly to HIN	Mon 3/1/10	Fri 12/30/11	HIN Team
432	Technical	Support required legislative changes to provide reporting to HIN	Thu 4/1/10	Thu 1/2/14	HIN Team

ID	Category	Task Name	Start	Finish	Resource Names
433	**Operations**	**Convene a group of interested parties**	**Thu 4/1/10**	**Thu 2/6/14**	**HIN Team**
434	Operations	Address the sharing of MPIs	Thu 4/1/10	Fri 12/31/10	HIN Team
435	Operations	Work closely with all payer claims database managers	Thu 4/1/10	Thu 2/6/14	HIN Team
436	Operations	Explore opportunities to share with New Hampshire	Thu 4/1/10	Thu 2/6/14	HIN Team
437	**Governance**	**State HIT/HIE ONC Reporting**	**Thu 4/1/10**	**Thu 1/30/14**	**HIN Team**
438	**Governance**	**HIN ARRA Reporting**	**Thu 4/1/10**	**Thu 1/30/14**	**OSC**
439	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Thu 4/1/10	Thu 4/29/10	HIN Team
440	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Thu 7/1/10	Thu 7/29/10	HIN Team
441	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Fri 10/1/10	Tue 10/26/10	HIN Team
442	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 1/4/11	Thu 1/27/11	HIN Team
443	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Fri 4/1/11	Tue 4/26/11	HIN Team
444	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Fri 7/1/11	Tue 7/26/11	HIN Team
445	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 10/4/11	Thu 10/27/11	HIN Team
446	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 1/3/12	Thu 1/26/12	HIN Team
447	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 4/3/12	Thu 4/26/12	HIN Team
448	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 7/3/12	Thu 7/26/12	HIN Team
449	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Mon 10/1/12	Thu 11/1/12	HIN Team
450	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 1/1/13	Fri 2/1/13	HIN Team
451	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Mon 4/1/13	Thu 5/2/13	HIN Team
452	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Tue 7/2/13	Tue 7/30/13	HIN Team
453	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Mon 9/9/13	Thu 10/10/13	HIN Team
454	Governance	Submit ARRA Reports Quarterly at federalreporting.gov	Thu 1/2/14	Thu 1/30/14	HIN Team
455	**Governance**	**Financial Status Reports**	**Thu 4/1/10**	**Thu 1/30/14**	**HIN Team**
456	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Thu 4/1/10	Thu 4/29/10	HIN Team
457	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Thu 7/1/10	Thu 7/29/10	HIN Team
458	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Fri 10/1/10	Fri 10/29/10	HIN Team
459	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 1/4/11	Tue 2/1/11	HIN Team
460	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Fri 4/1/11	Fri 4/29/11	HIN Team
461	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Fri 7/1/11	Fri 7/29/11	HIN Team
462	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 10/4/11	Tue 11/1/11	HIN Team
463	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 1/3/12	Tue 1/31/12	HIN Team
464	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 4/3/12	Tue 5/1/12	HIN Team
465	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 7/3/12	Tue 7/31/12	HIN Team
466	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Mon 10/1/12	Mon 10/29/12	HIN Team
467	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 1/1/13	Tue 1/29/13	HIN Team
468	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Mon 4/1/13	Mon 4/29/13	HIN Team
469	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 7/2/13	Tue 7/30/13	HIN Team
470	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Tue 10/1/13	Tue 10/29/13	HIN Team
471	Governance	Submit financial status reports quarterly to ONCGrants@hhs.gov	Thu 1/2/14	Thu 1/30/14	HIN Team